

Gateway 1 – Initial Procurement Strategy
 Parking and Traffic Enforcement Services Contract

Parking Service Delivery Options - Appendix One

Delivery Options for consideration

- Option 1 - In house service team
- Option 2 - Joining a framework agreement
- Option 3 - Letting our own contract
- Option 4 - Procuring jointly with another local authority

Element	Weighting (wtd)	option1	option wtd1	option2	option wtd2	option3	option wtd3	option4	option wtd4
Design and scope	10.0%	8	8	7	7	8	8	8	8
Accountability & governance	7.5%	5	3.75	0	0	9	6.75	7	5.25
Financial assessment	15.0%	4	6	5	7.5	9	13.5	6	9
Quality of service	10.0%	7	7	5	5	7	7	7	7
Local economy and community wellbeing	10.0%	8	8	5	5	8	8	8	8
Added value	7.5%	6	4.5	5	3.75	7	5.25	7	5.25
Sustainability	7.0%	8	5.6	5	3.5	8	5.6	8	5.6
Equalities impact	7.0%	8	5.6	5	3.5	8	5.6	8	5.6
Capability, management and intellectual knowledge	7.0%	7	4.9	5	3.5	7	4.9	7	4.9
Organisational arrangements	7.0%	7	4.9	5	3.5	7	4.9	7	4.9
Quality of employment	7.0%	9	6.3	5	3.5	9	6.3	9	6.3
Corporate impact	5.0%	5	2.5	5	2.5	7	3.5	5	2.5
Total	100.0%	82.0	67.1	57	48.25	94	79.3	87	72.3

This option appraisal results in option 3 and 4 being most favoured based on selection criteria

Options Appraisal criteria

The Options Appraisal Criteria Matrix is divided into twelve sections, which cover the full range of into account in appraising options. They are summarised below:

1. **Design and scope:** How each option meets strategic objectives, vision and aspirations, ability to meet current and future needs, user views, effect of creating/extending market mechanisms, scope for synergies and design/technical assessment.
2. **Accountability, governance and participation:** The implications of each option for enhancing democratic accountability, transparency and scrutiny and user/community and staff/trade union involvement in planning, policy and provision.
3. **Financial assessment:** Assess whole life and transaction costs, investment requirements and funding, affordability, use and allocation of savings, Best Value and risk assessment.
4. **Quality of service:** The potential impact on performance, service integration, continuous improvement and innovation, flexibility and responsiveness, accessibility and connectivity.
5. **Local/regional economy and community well being:** Assess impact on jobs, skills, labour market and local economy, contribution to regeneration and economic development strategies, community well being and cohesion.
6. **Quality of employment:** Application of employment models to each option, ability to retain terms and conditions, pensions and labour standards, impact on working practices, workplace training, access/provision of childcare and health and safety in workplace and community.
7. **Sustainable development:** Impact on local/regional production and supply chains, access to parks and recreational activities, services and facilities, environmental impacts and efficient use of resources.
8. **Ability to address social justice and inequalities:** The appraisal should identify how each option will reduce/eliminate health and other inequalities and discrimination for different equality groups. It should include a distributional analysis of the costs and benefits of each option and assess the contribution to building community capacity, power and participation.
9. **Capability, management and intellectual knowledge:** Effect of each option on retention of key skills and intellectual knowledge, ability to manage change and regulatory frameworks and transferability of skills to rest of the authority.
10. **Organisational arrangements:** Effect on flexibility, scope for collaboration and consortia, impact of transfer to arms length bodies and trusts and capability of third sector organisations.
11. **Added value:** Proposals over and above core requirements and additional community benefits.
12. **Corporate impact on the authority:** Assess the impact on the viability of in-house provision, service integration and the financial and employment knock-on effects on central and other services.